

TO: All benefits eligible employees

DATE: Wednesday, November 22, 2017

SUBJECT: Weekly HR Announcements – 11/22/2017

## WHAT'S HAPPENING?

This week from the Office of Human Resources

Payroll: Register to receive your 2017 W2 online

- Talent Acquisition: <u>Year-end orientation schedule | Last orientation Friday, December 8</u>
- TU Wellness: <u>Seminar Invitation</u>: <u>Stress Management 101 & Communication</u> Skills for the Workplace

Please note with the upcoming Thanksgiving holiday our benefits service center located in Houston will be closing at 1:00 pm on Wednesday, November 22 and will resume regular business hours on Monday, November 27, 2017.

## **QUESTIONS OR FEEDBACK?**

Contact us at <a href="https://example.com/html/>hr@tulane.edu">hr@tulane.edu</a> or 504-865-HR4U (4748).

Happy Thanksgiving!

Office of Human Resources