



TO: All benefits eligible employees
DATE: Wednesday, January 17, 2018
SUBJECT: Weekly HR Announcements – 1/17/2018

Dear Colleagues,

This week from the Office of Human Resources:

**** University Closure: Timekeeping Procedures ****

- [Register to receive your 2017 W2 online](#)
- [2018 Retirement Contributions & January 2018 Private Counseling Sessions](#)
- [Calendar Year 2017 Staff Performance Reviews due February 28](#)
- [TRAINING OPPORTUNITY: Staff Performance Review Information Sessions on January 24 for Supervisors](#)
- [Weight Watchers – Open House Information](#)
- [TU Wellness – Rally Health Digital Experience](#)

Questions or Feedback?

For more information about the university closure including information about business operations, please refer to Tulane.edu/emergency.

Contact us at hr@tulane.edu or 504-865-HR4U (4748).

Thank you,

Office of Human Resources